

SAC COLLEGE COUNCIL MINUTES
February 27, 2019

PRESENT: Jeffrey Lamb
Bart Hoffman
Vaniethia Hubbard
James Kennedy
Madeline Grant
Roy Shahbazian
Monica Zarske
Theresa Hagelbarger
Lithia Williams
Elizabeth Weber, ASG Representative

GUESTS: Maria Dela Cruz
Brenda Estrada
Jarek Janio
Kevin Kawa
Janice Love
Kimberly Mathews
Doug Manning
Teresa Mercado-Cota
Veronica Oforlea
Melissa Utsuki

LIAISON: Christina Romero

ABSENT: Linda Rose
Breanna Ceja, ASG President

I. Call to Order

Dr. Lamb called the meeting to order at 9:05 a.m.

II. Routine Items

1. Approval of Minutes – The minutes of the February 13, 2019 meeting were distributed via email for review. It was moved by Dr. James Kennedy and seconded by Dr. Bart Hoffman to approve the minutes as presented. The motion passed.
2. ASG Report – Elizabeth Weber announced she is the second ASG representative to College Council and will attend future meetings. She briefly reported on the activities of the ASG and ICC including Club Rush being held Thursday, February 28, 11:00 a.m.-1:00 p.m. in the central plaza. ASG will visit Orange Coast College to tour the food pantry for related discussions at SAC. March 4 is Native American Heritage event and in April several student representatives will attend the legislative conference in Washington DC. Dr. Lamb commended ASG for collaboration and connecting to other students. Dr. Kennedy announced the Sustain-A-Palooza event for April 25 and invited others to participate in the planning. Ms. Weber also confirmed that ASG representatives plan to attend the City Council meeting on March 5 in support of CEC agreement.
3. Other Reports
 - Teresa Mercado-Cota discussed the feedback received on the SAC conference request for funds form which has now been edited. The new form will be used in conjunction with the District Conference Request Form and two workshops are scheduled to provide guidance for using the form (March 5 and March 20). This is a pilot program for the spring semester to be able to approve and track requests for funds through various categorical/special funds.
 - Monica Zarske briefly reported on the activities of the Academic Senate including a presentation by Mary Huebsch on the pilot conference request for funds form and a resolution proposed by SCC regarding the drop for non-payment policy being suspended. SAC Academic Senate will now discuss this topic and bring forth a recommendation and feedback.

- Christina Romero reported on the Scholarship Application process. Over \$500,000 in scholarships were awarded last year and 396 students have applied this year. The Scholarship Ceremony on May 16 will recognize the work of KC Huynh-Dang and everyone is invited to attend.
 - Janice Love discussed the upcoming employee engagement survey. The research department will not be given any data that identifies the source of the survey results. It is a Survey Monkey link and will provide the transparent feedback needed. The survey will be conducted March 4-15.
 - Dr. Oforlea discussed services available to students during the month of March including drop in sessions and welcomed the opportunity for DSPS staff to visit division meetings to explain available services. She also discussed partnership with CEC and hosting meeting at that site next month.
4. Visual Identity Standards – Melissa Utsuki reviewed and requested approval of the draft visual and graphic standards for SAC. She suggested the standards be reviewed periodically. This draft will replace the previous standards posted on the graphic design website. There was discussion about the SAC logo, seal, standard SAC primary colors (red and black) and secondary colors (gray and yellow) to be used as complimentary. Fonts were discussed with ADA compliant fonts the first choice which include Arial, Helvetica, Tahoma and Garamond families. When asked about Graphic Department doing work for ASG, it was suggested that Mary Law be consulted as she oversees the work of that department. Melissa also reviewed the proposed seven areas of Guided Pathways' icons. It was moved by Monica Zarske and seconded by Madeline Grant to approve and identify the graphic standards for SAC as presented. The motion passed.
5. Vision Goals Draft Schedule – Dr. Lamb distributed and reviewed the vision for success goals draft timeline. These goals will be reviewed and discussed with the various constituents for final presentation to the Board in April and submission to the Chancellor's Office by May 31. Student Equity Goals are due in June and much of the information is an overlap of data from launch board. There is a need to include rationale for the local goals and explain how it aligns with the Chancellor's Goals.

There was some discussion about the dates and inquires about the time and location of the various meetings noted on the timeline. When asked what the priority is for managers to attend the HR mandatory meeting or attend the retreat on March 15, Dr. Lamb explained that many of the managers will be in attendance of the mandatory meeting and then attend the retreat immediately following. Janice Love explained the Friday College Council meetings are similar to the previously attempted Friday planning sessions and allows for the workgroups to move forward. More information will be forthcoming from the President.

III. Planning Session

Dr. Lamb briefly discussed the vision and value statement, and alignment with the mission statement and the Chancellor's Office goals for student success. It provides direction and purpose for where SAC is going, what strategies work, and assists with the master plan and improvement plan, creating a place for guided

pathways to dwell, how success is defined, how SAC obtains greater retention and greater persistence.

Dr. Kennedy led the workgroups to review the recommended values/vision statement from college council as of December 12, 2018, and the rewrites submitted by SAC Management Council as of February 20, 2019.

The workgroups reviewed and presented proposed revisions to the values/vision statement as follows:

1. Santa Ana College is the college of choice that empowers each individual and is committed to a student-centered, diverse and inclusive community. We meet our community's unique needs by offering innovative academic pathways and services that inspire and activate educational and economic advancement.
2. Santa Ana College is the college of choice. We empower each individual and are committed to a student-centered, diverse, and welcoming community. Our innovative academic pathways and services inspire, motivate and activate educational and economic advancement in a highly support environment.
3. Santa Ana College is the college of choice which empowers each individual and is committed to a student-centered, diverse, and welcoming community. The innovative academic pathways and services inspire and motivate students to achieve educational and economic advancement in a highly supportive environment.

IV. Next Meeting and Adjournment

The next meeting is March 13 at 9:00 a.m. in S-215 with the Retreat scheduled for Friday, March 15 at 8:30 a.m.-3:00 p.m. at the DO Board Room. Meeting notifications will be sent out soon. This meeting adjourned at 11:00 a.m.